

**CONSTITUTION
AND
BY-LAWS**

**JAYHAWK MODEL MASTER RADIO CONTROL
CLUB, INC**

Revised/Updated – November 18, 2006

ARTICLE I

NAME

The name of the club shall be the JAYHAWK MODEL MASTERS RADIO CONTROL CLUB, INC. A not-for-profit organization incorporated in the State of Kansas, USA.

ARTICLE II

PURPOSE

- Section 1. The stated purpose of the club shall be to promote the building and safe operation of radio controlled model aircraft in Lawrence, Kansas and in the city's general local.
- Section 2. All special or local enterprises of this club shall conform to the policies of the national organization, or organizations, with which this club may now, or later, become affiliated, and to the regulations of this, or these, organizations governing radio control model aircraft.
- Section 3. To work closely with the US Army Corp. of Engineers, and the City of Lawrence, Parks and Recreation Department.

Section 4. To recognize our civic responsibility towards the community, and support worthwhile projects.

ARTICLE III

MEMBERSHIP

Any person interested in furthering the stated purpose of this club shall be eligible for membership in this organization.

ARTICLE IV

OFFICERS

Section 1. The elected officers of the JAYHAWK MODEL MASTERS RADIO CONTROL CLUB, INC., constituting the Board of Directors in part, shall be:

- A. President
- B. Vice-president
- C. Secretary-Treasurer
- D. Field Safety Officer

Section 2. An officer may serve no longer than two years in any elected position, and must be elected each year. Following two years in any elected position an individual may serve a third year in a different elected

position. An individual may serve only three consecutive years in an elected position

- Section 3. Some officials may be appointed by the board of directors. For example: Public Relations Coordinator, Event Coordinator, Assistant Safety Officer, Newsletter Editor.
- Section 4. All officers shall serve for one year beginning on the first day of January of the calendar year following election.
- Section 5. Nominations for Officers shall be held at the regular November meeting of the Club. Further nominations may be made prior to election at the December meeting.
- Section 6. The election of Officers and any At-Large Board Member position that is open shall be held at the regular December meeting of the Club.
- Section 7. Voting shall be conducted by secret ballot of the members present.
- Section 8. Any vacancy in any office shall be filled by appointment of the Board of Directors. Notification of the appointment to the membership shall be through the monthly Club Newsletter, and approval by a majority of the membership at the next regular club meeting.

ARTICLE V

DUTIES OF OFFICERS

The assigned duties of the elected Officers shall be:

A. President:

The President shall preside at all meetings of the Club and act as official spokesperson for the Club in all matters pertaining to it. He shall approve all expenditures with a simple majority of the Board of Directors.

B. Vice-President:

The Vice-President shall assist the President in all matters pertaining to the Club, and shall assume the duties of the President in his absence. He shall insure that the Club operates in accordance with the Constitution and By-Laws at all times. Specific duties involve: preparing and mailing vendor and media letters, arranging and maintaining Porta-Potty services, placing and collecting Club Weekend sign-up sheets, and coordinating with the Secretary-Treasurer in sending appropriate thank-you letters.

C. Secretary-Treasurer:

The Secretary-Treasurer shall act as custodian of all Club funds and shall prepare and deliver financial reports as requested. He shall prepare and deliver other reports regarding finances that are deemed appropriate.

He may keep a petty cash fund and will be legally responsible for all Club funds. He shall keep an accurate record of the membership. He will work closely with the Vice-President in preparing thank-you letters. He will also work closely with the food preparation teams in obtaining food and supplies for meeting meals and event concessions.

D. Field Safety Officer:

The Field Safety Officer shall act as an activity coordinator for functions of the Club and will be responsible for Club property during events. He will be responsible for Frequency Control during field activities. During sanctioned or other events he will be responsible for the Impound Area. He may name additional Assistant Safety Officers with the approval of a majority of the Board of Directors.

E. At-Large Board Members:

Will accept, and at times be assigned, duties to assist in the continued operation of the Club in accordance with the Constitution and By-Laws.

ARTICLE VI

MEETINGS

Section 1. Regular meetings shall be held on a monthly basis on the third Saturday of each month.

Section 2. Regular meetings may be re-scheduled to accommodate special events or other extenuating circumstances.

Section 3. Special meetings may be called at the discretion of the Board of Directors to appropriately handle emergency or extenuating circumstances.

ARTICLE VII

DUES

Section 1. The Clubs fiscal year will be a calendar year.

Section 2. Dues for each fiscal year shall be established by the Board of Directors and subject to approval by the membership.

Section 3. Dues shall be due on January 1 of each fiscal year. Members whose dues are unpaid on April 1 shall be dropped from the club roster.

Section 4. No special assessments shall be levied upon the Club members at anytime, except by approval of a majority of the membership present at a regular or special meeting. Prior notification shall be given to all Club members via the Newsletter or special mailing prior to any vote to change dues or assessments.

Section 5. Special projects may on occasion be proposed that will require special funding. The membership will be asked to approve these projects and voluntarily fund them as

they are able. Funding will be in \$25.00 increments to a maximum of \$100.00. The membership will be reimbursed in \$25.00 increments through Club vouchers, useable for all Club activities.

Section 6. Any individual, member or other, may make any donation that they deem appropriate, and in any amount that they deem appropriate, and may specify specific use.

ARTICLE VIII

AMENDMENTS OR CHANGES TO THE CONSTITUTION AND BY-LAWS

Amendments may be proposed at any regular or special meeting by any member in good standing, to be published and voted on at the next regular or special meeting. Amendments must be approved by a majority of the members present. Proposed amendments or changes to the Constitution and By-Laws shall be made available to the membership by any one of several methods: publication on the Club web site, or through E-mail, or in the monthly Club Newsletter, or by individual mailing, and must be available to the membership prior to any vote.

ARTICLE IX

BOARD OF DIRECTORS

Section 1. The Board of Directors shall consist of the four elected Officers and three elected At-Large members.

Section 2. At-Large Board Members shall be nominated and elected at regular Club meetings [November and December] as proscribed in Article IV.

Section 3. At-Large Board Members shall serve for three consecutive fiscal or calendar years.*

Section 4. Should an At-Large Board Member be unable to complete his term in office a replacement will be selected and voted on at the next regular Club meeting.

Section 5. The Newsletter Editor, an appointed position, serves in an Ex Officio role on the Board.

*Note: Because these are new positions, and their purpose is to provide continuity for the Board, the initial election for these positions shall be for one year, two years, and three years. After the one-year Board Member completes his term in office a new At-Large Member will be elected for a three year term. After the two-year Board Member completes his two-year term in office a new At-Large Board Member will be elected for a three year term. This will provide a staggered election process for the At-Large Board Member positions, and therefore only one At-Large Board Member will be elected in subsequent years.

ARTICLE X

ACCIDENT/INCIDENT REVIEW BOARD

- Section 1. In the event of any accident or incident involving a model aircraft which results in bodily injury requiring medical attention, or second party property damage in excess of \$100.00, or any situation involving unsafe flying or disregard for safety rules, an accident/incident review board will be convened as soon as possible. This board shall be composed of a majority of elected Officers and Board members of the Club. In addition the parties involved, as well as witnesses shall be called to testify, or present depositions, as available.
- Section 2. After reviewing the facts surrounding the accident/incident, the review board will make a recommendation to the President who will notify the parties involved of any decision resulting in disciplinary action. THIS DECISION WILL BE FINAL AND BINDING.
- Section 3. In the event that a pilot is found at fault they may have their flying privileges suspended for a period not to exceed four [4] months.
- Section 4. Repeat offenses could result in the permanent loss of flying privileges at the Club field.